

Articles of Association/ Bye-Laws/ Constitution/ Rules & Regulations of People's Welfare Forum, Rambagh Srinagar.

1. **Name:** The name of the association shall be “**People's Welfare Forum**” hereinafter referred to as “**SOCIETY**”.
2. **Headquarters:** The principal office of the society shall be at “**H.No C-27 Mustafa Colony Rambagh Srinagar Jammu and Kashmir 190015**”
3. **Area of Operation:** The area of operation shall be “**PAN INDIA**”
4. **Objectives of the Society:**
 1. Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently-abled and livelihood enhancement projects;
 2. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining the quality of soil, air and water;
 3. Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;
 4. To work for the educational upliftment of the rural and general public irrespective of caste, sex, creed and religion.
 5. To start, establish, run, take over or manage and maintain schools, with an object to provide sound pre-primary, primary, secondary and senior secondary education to children by seeking recognition and affiliation from the education departments and concerned Govt. authorities.
 6. To establish, promote, set up, run, maintain, assist, finance support and/ or aid to or help in the setting up and /or maintaining and /or running other institution orphanages, handicapped widows, homes, lunatic asylums, poor houses, or other establishments for relief and /or help to the poor, old and infirm people and/ or destitute.
 7. To create a sense of brotherhood, co-operation, mutual harmony, love and affection amongst the people and to help them in distress by taking up the matter with the authority concerned.

Chairman

General Secretary

Joint Secretary

8. To approach the authorities concerned regarding providing Adult Education to the uneducated adult and helpless children. To establish and maintain institutions for the handicapped and to rehabilitate them.
9. To initiate and promote health care, community development and religious studies. To organize medical camps, blood donation camps and eye donation camps for the general public.
10. To undertake developmental activities independently or in collaboration with other voluntary agencies.
11. To aid and encourage Vedantic studies and spiritual practices with the spirit of service to the mankind of being them to understand life in the context of contemporary needs of scientific social ethical aesthetic and spiritual development so that the human race is free from wants, war and other evils.
12. To provide scholarship for bright & intelligent student for attaining higher standards into the education of spiritual academic and technical natural.
13. To print publishing, sell or distribute books predicates, leaflet photographs illustrating journal, magazines, periodical newsletter/paper and other publication on no profit no loss basis for the promotion of the society.
14. To promote aid and undertake programs of the household cottage and khadi and Gram Udyog industries forest and mineral development of local handicraft and other industries for providing self-employment.
15. To invest, dispose of, transfer and otherwise deal with the subject matter of the society in such a manner as deemed fit and proper to do in carrying out the object of the society.
16. To raise or borrow money required for trust/society on a mortgage or pledge of the trust a state or any port therefore with or without any security and at such rate of interest and on such term as the trust shall think fit.
17. To arrange and manage the training institutions in Typing, Shorthand, Computer, Fine Arts, Music, Painting, Modeling, Dancing, Yoga, Physical Education and in other professional training subjects.
18. To arrange/ organize discussions, seminars, conference and other lawful gatherings for the promotions of Aims and Objects of the Society.
19. To establish and manage various kinds of Educational, Vocational, Industrial, Agriculture Research and Training institutions to introduce and develop the professional course and also to arrange/ provide all kinds of educational facilities to the students, scholars, trainees and other needy candidates.

Chairman

General Secretary

Joint Secretary

20. To establish, manage, and develop such out of school activity-centres for the children of the underprivileged class/section of society where they could have the benefits and joy of participating in sports, games, artistic activities, like clay and woodwork, music, dance, painting and also organize educational trips.
21. To impart free education to the poor, helpless and needy children/students.
22. To offer prizes and grant scholarship to deserving students.
23. To provide food, clothing, medical aid, stationery, transportation, libraries laboratories, reading rooms, hostels, playground, swimming pool and other required facilities to the students and also to the members of the society.
24. To accept donations, grants, presents, and other offerings (in the shape of moveable or immovable properties) and the same shall be utilized for the promotion of Aims and objects of the society.
25. To research in education and other disciplines on the different subjects relating to education.
26. To arrange and organize social, religious, cultural, and educational functions/programs from time to time.
27. To publish books, Charts, illustrations, journals, magazines, periodicals newsletter/paper and other publications in different languages for the promotion of above Aims and Objects of the above society.
28. To conduct coaching classes for preparation of the various competitive examinations.
29. To start/run the various management & other professional courses.
30. To make correspondences lawfully to solve the problems of the society like recognition of the schools/institutions managed or run by the above society.
31. To construct, alter, maintain all or any part of the property/building of above society necessary or convenient for purpose of the attainment of the society's subjects.
32. To purchase/acquire land for schools and other establishments and to construct buildings thereon.
33. To do perform any other activities that may be incidental or conducive to the attachments of any of the object of the above society.

Chairman

General Secretary

Joint Secretary

34. To address and solve grave and serious issues and problems related to various fields and cross-sections of society in general and in the fields of Health, Environment, Education, Drugs, sanitation, Art & Culture.
35. To facilitate the educational, cultural, moral, ethical, social and economic transformation of mind soul and thoughts.
36. To work for the eradication of all kinds of evils prevalent in the society viz corruption, dowry, drug addiction, bad customs and traditions, economic/social exploitation of general public especially weaker sections of the society.
37. To execute, promote, facilitate, bridge, run and manage poverty alleviation programs with the help/collaboration assistance of government/Non Government/semi Government societies, trusts, organizations, corporations and or individuals of National and International nature.
38. To execute, promote, facilitate, bridge, run and manage employment generating avenues for unemployed educated youth orphans, widows and destitute within the state of Jammu & Kashmir shall have the jurisdiction to entertain, try and determine such claims or disputes in exclusion of such court or courts.
39. To create awareness among general people amount their fundamentals, legal and constitutional rights and duties.
40. To establish maintain or grant aid to the homes for the aged, orphanages or other establishments, for the relief and help to the poor needy and destitute people orphans widows and aged persons.
41. To establish and develop institutions for the physically handicapped and disabled or mentally retarded persons and to provide them food, clothing and other help.
42. To grant relief and assistance to the needy victims during natural calamities such as famines, earthquake, flood, fire, pestilence and to give donations and other assistance to institutions establishments or persons engaged in such relief work.
43. To grant aid or assist other societies.
44. To take up issues of public welfare and interest with the concerned authorities/administration for prompt and effective settlement.
45. To undertake, start, encourage, assist and carry out projects of different government departments and corporations in the field of health, education, agriculture, sericulture, medical technical education, computer education, general education and art and culture.

Chairman

General Secretary

Joint Secretary

46. To publish literature, books, pamphlets, periodicals and newspapers in India or outside for the spread of knowledge, information, education & communication.
47. To do any other activity this may be decided by the office bearers of the society within the ambit of the law of the land.
48. That the society fund may be augmented by the income from the initial fund and also by donations and contributions from time to time.
49. To help the Health Department during the Natural Calamities such as flood, fire, Polio drops, Immunization etc.
50. To work for providing good sanitation facilities to common people, & directly responsible for keeping them in good health conditions.
51. To provide and extend Social Welfare services to children, youth and women.
52. To improve the economic, moral and social standards of the inhabitants particularly of those who are living below the poverty line in the area of operation of the society/ institution/ forum.
53. To alleviate poverty and bring about better living condition, mutual co-operation, unity and rural development among the inhabitants particularly those living below the poverty line in the areas of operation of the society/institution/forum by implementing Handicrafts, KVI, Handlooms and other development programs and schemes.
54. To manufacture Handicraft, Handlooms and KVI products and set up common facility centres for improving quality and design, colour combination and setting up of raw materials banks, tools, equipment and machinery for handicrafts, handlooms and KVI and other products.
55. To arrange live demonstration (Artisans at Work) participation in seminars, send delegations inside/outside the country for the overall development of handicrafts, KVI, Handlooms and other sectors.
56. To review Jammu& Kashmir arts and crafts and culture & language make the efforts for bringing them on the map of export orientation arts and crafts besides introducing other crafts in these areas/regions.

Chairman

General Secretary

Joint Secretary

57. To set up empires, branches, sales outlet/shopping complexes inside/ outside country for the overall development of KVI, Handicrafts/Handlooms sectors besides providing consultancy services preparation of projects, profiles, reports for these activities and motivate new folk to adopt these activities.
58. To help guide, assist finance, feed handicapped, widows, orphans, destitute, depressed, needy, inhabitants, living below the poverty line in the areas of operation of the society/institution/forum.
59. To provide medical, educational facilities to those living below the poverty line and set up technical, educational, professional centres in the areas of operation of the society/institution/forum.
60. To construct roads buildings and undertake travel/tour, transport, activities in the area of operation of the society/institution/forum.
61. To undertake desert development, wasteland development, programme sanitation, drainage and arrest tendency of the population and encourage sanitation, water supply, a plantation in the areas of operation of the society /institution/forum.
62. To supply tools, equipment/machinery, raw material etc to Govt Semi-Government Agencies so that new jobs avenues are created for semi-skilled educated uneducated youths and also for orphans widows, destitute, needy persons, living below the poverty line in the area of operation of society/institution/forum.
63. To take up public problems with the state/centre govt. for early settlement.
64. To assist, encourage and carry on such other activities which are incidental for implementing handicrafts, handlooms, KVI and other Developmental programs in the areas of operation of the society/institution/forum.
65. For Furtherance of all or any other aforesaid aims and objects of society/institution/forum. It shall also have authority to:-
66. To solicit, obtain or accept subscription, donation, fees, grants, Bequests from Trusts, Person, Bank/Banks, Local/Domestic, Foreign agencies, corporate bodies, like KVIC, State Board of KVIC, Office of the Development Commissioner (GOI), Office of the Development Commissioner Handloom (GOI), Deptt. Of Women and child development, Human Resource Development, Rural Development, Family and Welfare Dept. and other state/centre government agencies to meet legal and Lawful Aims and Objectives of the Society/Institution/Forum.

Chairman

General Secretary

Joint Secretary

67. To built construct and maintain houses structures or building alter, extend improve, repair enlarge or modify the same including any existing building/buildings and to provide and equip the same with light, water drainage, furniture, fixture, fittings, instrument, apparatus & appliances, other necessities for use to which such building/buildings are put held.
68. To manage, sell transfer exchange mortgage, lease, let out disposed demise or other wised deal with the properties/property what so ever moveable/immoveable belongings to the society/institution/forum.
69. To Borrow or raise loans with or without interest/security, mortgage, charge, hypothecate or pledge all or any of the forum/ society/institution in any, manner what so ever required for the furtherance of aims and objectives of the forum/institution/society.
70. To open and operate accounts in the Bank/Banks or Deal With Bank/Banks, Financial Institutions in any manner what so ever required for the furtherance of aims and objectives of the society/institution/forum.
71. To open and conduct the branch/branches and undertake such other activities for the furtherance of all or any of the aims and objectives of the society/institution/forum which are legal and lawful.
72. To do all other lawful activities incidental or conducive to the attainment of the aims and objectives of the society/institution/forum.
73. Management:- The management of the affairs of the society/forum/institution shall be entrusted to the duly constituted Managing body as provided in the rules and regulation of the institution/society/forum from time to time and shall have a tenure of years. After the expiry of the tenure/term, a fresh managing Body Shall be constituted following the rules and regulation.
74. To built construct and maintain houses structures or building alter, extend improve, repair enlarge or modify the same including any existing building/buildings and to provide and equip the same with light, water drainage, furniture, fixture, fittings, instrument, apparatus & appliances, other niceties for use to which such building/buildings are put held.
75. To manage, sell transfer exchange mortgage, lease, let out disposed demise or other wised deal with the properties/property what so ever moveable/immoveable belongings to the society/institution/forum.

Chairman

General Secretary

Joint Secretary

76. To Borrow or raise loans with or without interest/security, mortgage, charge, hypothecate or pledge all or any of the forum/ society/institution any, manner what so ever required for the furtherance of aims and objectives of the forum/institution/society.
77. To open and operate accounts in the Bank/Banks or Deal With Bank/Banks, Financial Institutions in any manner what so ever required for the furtherance of aims and objectives of the society/institution/forum.
78. To open and conduct the branch/s and undertake such other activities for the furtherance of all or any of the aims and objectives of the society/institution/forum which are legal and lawful.
79. To do all other lawful activities incidental or conducive to the attainment of the aims and objectives of the society/institution/forum.
80. To work for the overall welfare of society that may including the following fields:

Art & Culture, Children, Civic Issues, Disaster Management, Drinking Water, Education & Literacy, Environment & Forests, Health & Family Welfare, Human Rights, Labour & Employment, Minority Issues, Right to Information & Advocacy, Rural Development & Poverty Alleviation, Agriculture, Animal Husbandry, Dairying & Fisheries, Biotechnology, Dalit Upliftment, Differently Aabled, Aged/Elderly, Food Processing, HIV/AIDS, Housing, Information & Communication Technology, Land Resources, Legal Awareness & Aid, Micro Finance (SHGs), Micro Small & Medium Enterprises, New & Renewable Energy, Nutrition, Panchayati Raj, Prisoner's Issues, Science & Technology, Scientific & Industrial Research, Sports, Tourism, Tribal Affairs, Urban Development & Poverty Alleviation, Vocational Training, Water Resources, Women's Development & Empowerment.

5. MEMBERSHIP:

1. THE MEMBERSHIP SHALL CONSIST OF:

- i. The person should be above 18 years of age.
- ii. The person shall be admitted following these rules and regulations.
- iii. Every member on admission shall pay Rs. 1000/- as admission fee which shall not be refunded in any case and Rs.100/- monthly fee.

- 2. MEMBERSHIP REGISTER:-** The society shall maintain at its registered office a register of its members and shall enter therein within 15 days after admission of the members or the cessation of membership as they may be with the following

Chairman

General Secretary

Joint Secretary

particulars.

- i) The name and the address of the members/ members.
- ii) The date on which the member was admitted.
- iii) The date on which a member ceased to such membership.

3. CESSATION OF MEMBERSHIP:- A person ceases to be a member:

- i) On death or
- ii) On his/ her written resignation
- iii) Has not attended 03 consecutive meetings of the general body of the society without intimation.
- iv) Has failed to pay the subscription of Rs.100/- for continuously 06 months.
- v) Have been found of immorality, theft, mischief, gambling or convicted in any criminal cases by the Government.

4. RIGHT AND PRIVILEGES OF THE MEMBERS

- i. Every member shall have an equal right to vote at the annual general body meeting.
- ii. Every member shall have a right to enjoy and participate in the activities of the society.

5. GENERAL BODY

The general body shall consist of all members of the society.

- i. To consider any business brought forward by the governing body.
- ii. To consider any of the business brought forward, which shall be determined to be decided or turned down by simple majority after voting.
- iii. A simple majority shall decide all other questions before the general body.
- iv. To elect Chairman, General Secretary, Joint Secretary & Treasurer by voting.

6. NOTICE OF THE MEETING.

- i. The meeting of the general body shall be held once a year in the first week of July of that year. A notice for convening such a general body meeting shall be issued to all the members by post or email before 10 days.
- ii. Special General Body meeting may be convened with a clear notice before 07 days.
- iii. The quorum in the general meeting will be one-third of the total member in case the quorum is not completed, the meeting shall be adjourned. The meeting shall be reconvened after 30 minutes. The condition of the quorum would deem to have been fulfilled.

Chairman

General Secretary

Joint Secretary

7. GOVERNING BODY:-

- i. The first governing shall consist of the person whose names are given in the memorandum of association. The first governing body shall hold office till the new elections are held. The governing shall consist of the following bears.
- ii. Chairman, General Secretary, Joint Secretary, Treasurer and three of four members.
- iii. The strength of the governing body shall not be less than 07 and not more than 11. The members of the governing body shall hold the office for five years.
- iv. The Governing body shall be responsible for making necessary amendments in the memorandum of association or bye-laws or constitution or name or location of the society with a majority of 3/5.

8. TERMS OF OFFICE:-

- i. The ordinary term of the governing body will be five years after which an election will be held. In case, the election does not take place after five years for any reason whatsoever the office bearers of the previous shall continue to act as such for a maximum period of one year thereafter.

9. ELECTIONS:-

- a. Elections shall be held once in five years. No member shall be eligible to cast his/ her vote in any election if he/ she is in arise of his/ her subscription or other shall be questioned/ audited in the general body meeting of the society.
- b. Voting in all elections of the society shall be held through a secret ballot.

10. POWER OF THE GOVERNING BODY:-

- a. The governing body shall exercise all such powers of the society as are required to be exercised by the society in a general meeting without prejudice to above general power of the governing body shall have following powers.
- b. To invest the funds of the society in such a manner as may be.
- c. Shall make plans and programs and activities to be pursued by the society.
- d. To terminate old members as per the regulation of the society.
- e. To appoint new members as per the regulations of the society.
- f. Governing shall meet at least once in three months.

Chairman

General Secretary

Joint Secretary

11. POWERS AND DUTIES OF THE OFFICER MEMBERS.

a. Chairman

Chairman will be head of the society and will preside over the General Body and Governing body meeting of the society conveyed by the Secretary to carry out the various activities of the society. The term of the Chairman shall be 05 years and shall be elected by the General Body.

b. General Secretary

In the absence of the Chairman, General Secretary shall enjoy all power and duties entrusted to the Chairman. He shall take care/supervise the functioning of the society as per the orders of the Chairman. The term of the General Secretary shall be 05 years and shall be elected by General Body.

c. Joint Secretary

The term of the Joint Secretary shall be 05 years and shall be elected by the General Body.

- a. To sign on behalf of the society all correspondents and to maintain the records of the proceedings of the meeting of the general body.
- b. To summon and attend the meeting of the general body.
- c. To call ordinary or special general meeting if desired in terms of the constitution of the society.
- d. He shall also represent the society at various quorum functions.
- e. To bring forward new ideas and ventures and head them in making them a successful ones.
- f. He shall maintain the day to day reports of the functioning of the society.

d. TREASURER

He shall keep and maintain all books of accounts of all receipts and payments of the society and to furnish all necessary information to governing body. The treasurer shall be responsible for getting the accounts of the society audited from the certified chartered accountant annually.

12. NO CONFIDENCE MOTION

Any office bearer or a member or governing body may be removed from the office of the society if a no-confidence motion is passed against the incumbent by at least two-thirds majority of the General Body.

13. AMENDMENT

Any amendment to memorandum and rules and regulations or name or location of the society shall be carried out under the rules and regulations of the society and societies Registration Act of J&K Govt.

Chairman

General Secretary

Joint Secretary

14. SOURCE OF INCOME

Subscription, membership fee, donations, special contribution, Grant in Aid, Gifts, local donation. Note: Income of the society shall be utilities for the attainment of the aims and objectives of the society.

- a) By way of receiving and collecting any gift subscription and donation either in cash or kind or acquire funds and property moveable or immovable by lawful means and to spend and utilize the same for the fulfilment of all or any one of the aims and objects of the society.
- b) To sell transfer mortgage hypothecate pledge assign gift raise loan form financial institutions and settle or otherwise dispose of or change the properties of the society either moveable or immovable to attain the aims and objectives of the society.
- c) All the income-earning from moveable or immovable properties of the society shall be solely utilized and applied towards the promotion of aims and objects only outlined in the memorandum of Association- No portion thereof shall be paid or transferred either directly or indirectly by way of dividend, bonus, profits of, any manner whatsoever be to the present or past member of the society or any person claiming through any or more of the present or past members.
- d) To seek and accept financial assistance from the government, NGO's foundation banks business houses and such other organization for undertaking development projects and to fulfill the aims and objects of the society.

15. FINANCIAL YEAR

The financial year shall be from the day April 31st day of March.

16. AUDIT OF THE ACCOUNT

A qualified chartered accountant/ auditor appointed by the Governing body shall audit accounts of the society annually.

17. OPERATION OF THE BANK

The account of the society shall be opened in any nationalized or scheduled Bank and shall be operated by the Chairman and General Secretary jointly or any two members of the Governing body authorized by Governing body

18. ANNUAL LIST OF THE GOVERNING BODY

Once every year a list of the office-bearers and members of the governing body shall be filled with the Registrar of Society Kashmir Government of Jammu and Kashmir.

Chairman

General Secretary

Joint Secretary

19. DISSOLUTION:

The society shall be deemed to be dissolved by the General body with 4/5th of its majority or the General body through resolution shall merge the society with another society having similar aims and objects but with a 4/5th majority vote of General body.

Certified that this is the true and correct copy of the original.

Chairman

General Secretary

Joint Secretary

Chairman

General Secretary

Joint Secretary